Anakie Primary School PFA Meeting – Minutes

17 May 2013

Meeting Opened: 9.05am

Present: Katrina Harris, Adam Brooks, Tammy Todd, Jackie Primmer, Lynne McBride, Sarah Matthews, Felicity Browne, Nicole Williams, Alison Parker and Jill Gillies

Apologies: Karleen Speed, Kirsty Fletcher, Lisa Delbridge

Jill suspended the meeting to deliver resignation letters from:

Lindy Batty – President
Jodie Egberts – Secretary
Kara Henry – Treasurer

- Jill commended these members of the PFA for their dedication to the school, their hard work and commitment to the PFA for many years. We thank and pass on our apologies for being placed in the position where they felt they had to resign and will thank them publically in the newsletter.

- Jill provided information to the group with regards to parent clubs.

- Jill took the group through the writing of a model constitution and discussed financial membership.

Motion: That the Anakie Primary School PFA adopts the Model Constitution as attached.
Moved: Lyn McBride Seconded: Katrina Harris

Motion: That the Anakie Primary School PFA begins to charge financial members of the PFA $1 per year.
Moved: Katrina Harris Seconded: Tammy Todd

- Jill then declared that all executive positions vacant and an election process take place according to the APS PFA Constitution.

Nominations for the position of President are called for.
Sarah Matthews nominated Katrina Harris for President Katrina accepted this nomination
Katrina Harris nominated Sarah Matthews for President but Sarah declined the nomination

Nominations for the position of Vice President are called for.
Tammy Todd nominated Sarah Matthews for Vice President Sarah accepted this nomination

Nominations for the position of Treasurer are called for.
Sarah Matthews nominated Lynne McBride for Treasurer Lynne accepted this nomination
Nicole Williams was nominated for Treasurer but Nicole decline the nomination

Nominations for the position of Secretary are called for.
Lynne McBride nominated Alison Parker and Jackie Primmer for joint Secretary they both accepted this nomination

Motion: That all the above positions be accepted as elected by a due process in accordance with the APS PFA Constitution.
Moved: Sarah Matthews Seconded: Lynne McBride
The Minutes from the previous meeting are read.
These minutes are accepted as being true and correct
Moved: Katrina Harris Seconded: Sarah Matthews

Treasurers Report:
Account Balance: $3353.62
Cake Stall $353.20 ($20 was the costs – ingredients for students to make)
Money is coming in for the Park Discovery Day - $5 per student

General Business:

- Bunnings BBQ – the school's name has been down on the list for some time – school council did this last year. Safeway contacted us last year to run a BBQ via School Council but this did not eventuate. Alison will ask about the BBQ. PFA members will also ask at other locations if they are going past such as Mitre10 and report back to the PFA
- Bogan Bingo – this has been changed to a Trivia Night at the footy club – September 07, auction prizes have been donated – skydive and other. Letters of introduction have been given to allow for the seeking of donations. Ruth and Janet will organise the running.
- Advertising – local papers, community papers, Bay FM, Anakie Shop etc.
- Tables of 10
  Discussed the possibility of using the hall instead of the footy club – depending on space available – Katrina will talk to Ruth and Janet about space.
  Discuss this closer to the end of July
- Election Day – BBQ, Cake Stall and Drinks – great opportunity to raise some money and show off the school
- Entertainment Books – buy for $55 and the school gets between $11-13. Alison will look into this and we can discuss at the next meeting
- Anakie Country Fair – Could we put a stall in at the Little River Country Fair? We can think about looking at doing stalls at other Country Fairs and farmers markets. Lynne asked how often, Katrina said as they come up we will look at them. Usually the PFA runs an activity once a term. Item in the newsletter with regards to possibly of produce available. Jill will follow up with food handling regulations
- Park Discovery Day – list of actions from the previous minutes. Push or pay BBQs – Jill to find out and funding options – out of the $5. Lyn will pick up the fruit and pay with the corporate card
- Discussion about the range of grades and the difficulty for the teachers to stretch for this difference – what sort of extra help is available? Jill talked about the staffing budget and acknowledged the difficulties and is happy to discuss this in greater detail at another meeting.

Meeting closed at 10.40am
Next Meeting will be held at 9am on Friday 21 June